

CERT Auxiliary Working Group Meeting Summary—June 14, 2017

Item	Presenter(s)	Action	Notes
Welcome	Mary		<p>Present:</p> <p>Liz Taylor-Selling, Felton, Team Leader; Auxiliary, Board Member JoAnn McDonnell, LaSelva, Team Leader; Auxiliary, Secretary, Registrar Lizanne Jensen, Team Bonny Doon; Auxiliary, Board Member John Lippman, Santa Cruz; Auxiliary, Board Member Hank Moeller, Bonny Doon, Team Leader Mary Edmund, Seacliff, Team Leader; Auxiliary Treasurer, Executive Dr Catherine Green, UCSC, Team Leader George Wright, Team Aptos Knoll; Todd Skrabak, Aptos, Branch Manager Diana Hayden, Team Seacliff Ed Olson, Team Bonny Doon Ken Braly, Aptos Knoll, Team Leader; Auxiliary Webmaster Jamshid Kiani, American Red Cross Ken Jensen, Team Bonny Doon</p> <p>Absent:</p> <p>Mike Demars, CentralFire Ray Soler, Felton Rosemary Anderson, Emergency Services Manager, Santa Cruz County Ed Banks, Watsonville, Team Leader Kevin Foster, Boulder Creek, Team Leader Anna Marie Gotti, Capitola, American Red Cross Bill Monroe, Team Boulder Creek Dick Lovelace, Paradise Park, Team Leader</p>
BASIC	JoAnn	Update	Plan 5 classes for Fall -- Felton, Live Oak, Watsonville, Santa Cruz and possibly Aptos. Working on getting dates approved so may be put on Website ASAP. Cost for backpacks up 10% now about \$56.

Adv/Rec			<p>There is a summer break from instruction in June, July and early August. Classes will resume mid-August through November. Another Train the Trainer class is necessary to have adequate instructors for classes throughout the County. ACTION: Todd will look into ways of funding a class. A suggestion was made that trained instructors lose their teaching credential if inactive for 2 years.</p> <p>The next Advanced Training and Certification/renewal of DSW badges will be in August in Aptos. PG&E will present a Utilities Review concentrating on downed electrical wires. Plan is to repeat presentation in October in Felton. Suggested classes on Debris Removal after a disaster, and Pet Care during a disaster.</p> <p>Working on possible Train the Trainer CERT Instructor class.</p>
Website/Database	Ken	Information	<p>New instructor page on website. May access by “santacruzcountycert.org/instructors”. Will possibly add tab “instructors” on home page. Will be used for class schedules and sign-up. As well as review of CERT Basic Training Modules, and forum or bulletin board for instructors.</p>
Core Curriculum for Basic Training	John/Greig	Working	<p>Instructors are teaching with many different sets of slides, some to FEMA standard with some outdated information and additional topics. Establishing a core curriculum assures all students receive the same basic information-standardization lends credibility. Instructors to review units they have taught over the summer. ACTION: John Lippman, Greig Rose will co-chair the committee with help from LizAnne Jensen.</p>
Public Information Box	All	Information	<p>Public Information Box (PIB) is available with necessary flyers, handouts, and promotional items. For reserving it for tabling, etc. Contact: Mary Edmund at medmund4@gmail.com. Felton Area also has a PIB available to North County CERTs, Contact: Liz Taylor Selling at madwoman@cruzio.com</p>
CERT Council	All	Update	<p>Discussed responsibility and expectations for Branch Managers and Team Leaders (Draft attached).</p>

			Possible areas where CERT, if trained, may help Fire Branches: windshield survey, downed wires, traffic management, damage assessment, scribes at operation centers, debris removal, sandbagging, and grid searches. Request Branch Managers define involvement.
Consistent Terms	All	Information	Using Team for the CERT group and team for the small units making up the group is confusing. WG agreed to use Team (and Team Leader) for the large Group and squads for the groups of 3-7 people. The organizational structure is Office of Emergency Services Director -- Branch Manager of Fire Service Area – Team Leader of the Area Group – which is made up of squads. Recommend using a geographic area for the Team name.
Code of Conduct	LizAnne	Delay	The draft Code of Conduct was created based on review of other CERT Programs throughout State. Draft document held in abeyance until mobilization plan is completed.
Team Leader Meeting	All	Information	Discussed idea of having Team Leader meetings possibly once or twice year. Help new Teams Leaders to get established.
Important Dates			<p>June 21/24 (9-3) Red Cross Smoke Alarm Installation/Watsonville Contact: Helen Cosentino at helen.cosentino2@redcross.org</p> <p>June 24 (8:45-12) Formidable Footprints – EarthquakeMCR, 6134 Hwy 9, Felton, RSVP by June 20 to Contact: Mikail Barron at icebear@cruzio.com</p> <p>July 29 (10-4) Books and Brews Fundraiser, La Selva Beach Fundraiser, Community Center</p> <p>Sep 16/17 Disaster Simulation Exercise for Mountain CERTs, CalFire Training Camp, 13575 Empire Grade, Bonny Doon Contact: LizAnn Jensen at lizkenjensen@gmail.com</p>

Next Meeting -- Wednesday, July 12th (8:30-10 AM) Aptos/LaSelva Firehouse