

CERT Auxiliary Working Group Meeting Summary – August 9, 2017

Item	Lead	Action	Notes
Welcome	Mary		<p><b>Present:</b>                      Liz Taylor-Selling, Felton, Team Leader; Auxiliary, Board Member                      JoAnn McDonnell, LaSelva, Team Leader; Auxiliary, Secretary, Registrar                      LizAnne Jensen, Team Bonny Doon; Auxiliary, Board Member                      John Lippman, Santa Cruz; Auxiliary, Board Member                      Hank Moeller, Bonny Doon, Team Leader                      Mary Edmund, Seacliff, Team Leader; Auxiliary Treasurer, Executive Director                      George Wright, Leader Team Aptos Knoll;                      Todd Skrabak, Aptos, Branch Manager                      Diana Hayden, Team Seacliff                      Ed Olson, Team Bonny Doon                      Ken Braly, Auxiliary Webmaster                      Jamshid Kiani, American Red Cross                      Kevin Foster, Boulder Creek, Team Leader                      Ken Jensen, Team Bonny Doon                      Bill Monroe, Team Boulder Creek                      Jim Nelsen, Team Leader Team Scotts Valley                      Sophie Grant, Team Leader Watsonville                      Greig Rose, Team Seacliff, Auxiliary, Board Member</p> <p><b>Absent:</b>                      Mike Demars, Central Fire                      Rosemary Anderson, Emergency Services Manager, Santa Cruz County                      Ed Banks, Watsonville, Team Leader                      Catherine Green, CERT member, Instructor,                      Paul Horvat, Emergency Services Manager, City of Santa Cruz                      Joyce Smith, Team Santa Cruz                      Dick Lovelace, Paradise Park, Team Leader</p>

CERT Auxiliary Working Group Meeting Summary – August 9, 2017

Basic	JoAnn	New	<p>Felton class – 21 students                  Live Oak starts August 22 (26 signed-up)                  Watsonville starts Sep 21 (8 signed-up)                  Santa Cruz TBD                  Possible Aptos class if waitlist for Watsonville</p> <p>A suggestion was made for instructors to teach or assist at a minimum of 2 classes per year.  <b>ACTION:</b> Mary to draft guidelines including: following updated FEMA units with local adaption, cover all objectives for each unit, stick to the time frame, and a general rule of assisting with a unit before teaching it for the first time, unless it is your specialty.</p>
Adv Training	Mary		<p>The next Advanced Training and Recertification/renewal of DSW badges will be on October 4<sup>th</sup> in Felton. PG&amp;E will present a first responder Utilities Review concentrating on electrical and natural gas safety issues. Class is limited to 30 attendees.  <i>The CERT recertification/renewal of DSW badges will precede the PG&amp;E and Disaster Psychology presentations and starts at 6:30.</i></p>
Website/Database	Ken	<p>Info</p> <p>Instructors</p>	<p>Created new instructor page on website. May access by clicking on CERT Training and following the dropdown menu. Will be used for instructor sign-ups for teaching classes, review of CERT Basic Training modules, posting the most up to date CERT Basic Training units, and a forum for instructors.</p> <p>Currently, <i>Unit 1 Disaster Preparedness</i> is posted for instructor review with comments to Greig at <a href="mailto:greigrose@earthlink.net">greigrose@earthlink.net</a>.</p>

CERT Auxiliary Working Group Meeting Summary – August 9, 2017

			Instructors are still needed for the last class in Live Oak and an assortment of classes in Watsonville.
Core Curriculum for Basic Training	Greig	Working	Instructors are teaching with many different sets of slides, some to FEMA standard with some outdated information and additional topics. Establishing a core curriculum assures all students receive the same basic information and standardization lends credibility. <b>ACTION:</b> Instructors to review units as they are posted on the Instructor Page of the website. Now posted – <i>Unit 1 Disaster Preparedness</i> ; to be posted soon unit 6 -- <i>CERT Organization</i> and Unit 9 -- <i>Exam Review and Local Information</i> (DSW Badge, Auxiliary info, current additional trainings, recertification requirements, and finding a team).
CERT Council	All	No change	The WG discussed the responsibility and expectations for Branch Managers and Team Leaders. Possible areas where CERT, if trained, may help Fire Branches are: windshield surveys, downed wires, traffic management, damage assessment, scribes at operation centers, debris removal, sandbagging, and grid searches. Branch Managers to review at next CERT Council Meeting.
PIB	All	Info	CERT Auxiliary Public Information Box (PIB) and post-up awnings are available with necessary flyers, handouts, and promotional items for tabling, etc. South County contact Mary Edmund at <a href="mailto:medmund4@gmail.com">medmund4@gmail.com</a> or North County contact Liz Taylor Selling at <a href="mailto:madwoman@cruzio.com">madwoman@cruzio.com</a>
Consistent Terms	All	Info	Windshield Survey – suggested using Form 1 with modifications from Aptos Fire – but depends on type of incident, what is the threat, use GPS coordinates. Important to know what to look for. Need for CERT training development.  Using Team for the CERT geographic group and team for the small units making up the Team is confusing. Request the use of <b>Team Leader</b> for CERT leader of the Team and <b>Squad Leader</b> for leader of small units making up the Team. Recommend using geographic area when naming a Team.

CERT Auxiliary Working Group Meeting Summary – August 9, 2017

Code of Conduct	LizAnne All	Delay New	The draft Code of Conduct was created based on review of other CERT Programs throughout State. Draft document held in abeyance until mobilization plan is completed. Short discussion concerning handling of CERT members who display inappropriate behavior while in CERT uniform; possible probation or loss of CERT membership. Use caution concerning members not involved with CERT activities – beyond our purview.
Team Leader Meeting	All	Working	Discussed idea of having Team Leader (TL) meeting possibly on a weekend afternoon in October or early November from 11-2 or 3 with food involved experienced TLs may help new TLs or those interested in being TL to get established, share ideas and resources. Plan to send out email to get best date; possible locations --EOC or Sheriff's Office training room.
Medical Reserve Corps	Greig	Delay	Medical Reserve Corps is being reactivated. The Corps consists of all health professionals and support personnel. A supervisor is being hired to assist the process. Of particular concern is setting up triage, transportation of injured, and pooling local expertise.
Important Dates			<p><b>Aug 22, (6:30-9:30) Tuesday, <u>CERT Basic Training</u> starts at Central Fire, 930 17<sup>th</sup> Ave, SC Cruz</b></p> <p><b>Aug 17 (arrive 5:45 -- secure area, class 6-8:30 PM) <u>ICS Review</u>, Use of FRS radio, Sign-up on website: "SantaCruzCountyCERT.org"</b></p> <p><b>Sep 16/17 <u>Mountain CERT Disaster Simulation Exercise</u>, CalFire Training Camp, 13575 Empire Grade, Bonny Doon. Limited to 50 participants. Need 40 volunteers. Additional information and signup at website: "SantaCruzCountyCERT.org"</b></p> <p><b>PG&amp;E Presentation of First Responder Utility Safety</b></p> <p><b>Oct 4 (7-8:30) Felton Firehouse, 131 Kirby St, Felton</b>  <u>CERT Recertification and DSW Badge Renewal will precede presentation at 6:30.</u></p>

*Next Meeting -- Wednesday, **September 13<sup>th</sup>** (8:30-10 AM) Aptos/La Selva Firehouse  
**CERT Auxiliary Board Meeting** immediately following WG Meeting*